



**San Francisco Youth Commission  
Executive Committee  
Minutes ~ Draft  
Wednesday, October 28th, 2020  
5:00-6:30 PM**

**Public Comment Call-in:  
+1-415-655-0001  
United States, San Francisco (Toll)  
Access Code: 146 237 4533**

*There will be public comment on each item.*

Members: Nora Hylton (Chair), Amara Santos (Vice Chair), Calvin Quick (Legislative Affairs Officer), Arsema Asfaw (Comms Officer), Adrianna Zhang (Comms Officer)

**1. Call to Order and Roll Call**

The meeting was called to order at 5:09 pm by Vice Chair Santos. Commissioners present: Nora Hylton, Amara Santos, Calvin Quick, Arsema Asfaw, Adrianna Zhang. Quorum is met.

Nora Hylton, present  
Amara Santos, present  
Calvin Quick, present  
Arsema Asfaw, present  
Adrianna Zhang, present

**2. Approval of Agenda (Action Item)**

No public comment. Commissioner Hylton , seconded by Commissioner Zhang, moved to approve the agenda. The motion was approved by roll call vote:

Nora Hylton, aye  
Amara Santos, aye  
Calvin Quick, aye  
Aresma Asfaw, aye  
Adrianna Zhang, aye

**3. Approval of Minutes (Action Item)**



No public comment. Commissioner Quick motions to approve of October 14th, 2020 minutes, seconded by Commissioner Asfaw. The motion passes by roll call vote.

Nora Hylton, aye  
 Amara Santos, aye  
 Calvin Quick, aye  
 Arsema Asfaw, aye  
 Adrianna Zhang, aye

October 14th, 2020  
[\(Document A\)](#)

**4. Public Comment on Items not on Agenda (2 minutes per public comment)**

No public comment.

**5. Business (All Items to Follow Discussion and Possible Action)**

A. Team Building Activity

Commissioners engaged in a team building activity.

B. Review Commission attendance

| Committee | Excused Absence   | Unexcused Absence  | Tardy |
|-----------|---|--|-------|
| FYC       | <ul style="list-style-type: none"> <li>Sarah G.</li> <li>Ariana A.</li> </ul> | <ul style="list-style-type: none"> <li>Sarah G.</li> </ul> |       |
| EC        |   |  |       |
| CEC       |   |  |       |
| HLU       |   | <ul style="list-style-type: none"> <li>Erika M.</li> </ul> |       |
| TJ        |   | <ul style="list-style-type: none"> <li>Amara S.</li> </ul> |       |

C. Debrief Full YC from October 19th, 2020

Commissioner Hylton- Last meeting did not have the most energetic engagement. Any suggestions on how to improve or did anyone else feel this?



Commissioner Zhang- I agree and I think partly because people turn their cameras off which I understand but it creates a trend among the other commissioners. I think we can have small check in questions with break rooms where people would be more comfortable with their cameras.

Commissioner Quick- I think it is difficult to keep up engagement when only the people leading the meeting are the ones with their cameras on. I understand zoom fatigue is a real concern however, the same people participate during the meeting. I would push back on adding things to meetings because it seems counterproductive due to their length and virtual format.

Commissioner Asfaw- I agree with Calvin's thoughts because I am in high school all day followed by a long full youth commission meeting. I struggle with participation because of the late night meetings.

Commissioner Hylton- I struggle with the same issues but I thought of implementing breaks however, that would add time to the meeting. I am unsure if that would help, does anyone have any thoughts?

Staff Estrada- I do not want to enforce cameras on because I understand being on camera all day and in school. I do not want the meetings to feel like school. Maybe in our committees we can have the conversation of the same people participating and ask them on how they want to engage during a meeting. Maybe in our next meetings we can make space for the commissioners who have not been as active by not calling them out.

Commissioner Santos- I feel certain times there is more engagement with different topics. Also I recognize participation is going to be different in full youth commissions then in committee meetings. Maybe we can reach out to other commissioners on how they participate during their committee meetings that are very active in their committees. The sense is that the space is made but nobody is stepping in.

Commissioner Quick- I agree with Commissioner Santos, I feel sometimes people have grown reliant on certain commissioners to participate which I dont think is productive.

Commissioner Hylton- I agree with Commissioner Quick. In person it is a different environment than online. It's hard to grasp when people are listening or engaged. Maybe we can reach out to the commissioners to come prepared with questions and emphasize how no question is not a bad question.

Staff Truong- Maybe we should share minutes as live notes to people stepping out and engage when they return. I know as staff we pose our questions through the executive. Another thing is do we need a critical analysis for the full youth commissions such as a doc. The returners have been asking questions not so much with the new commissioners. I do not think commissioners or staff have time for informal study groups or interest for preparing for the meetings.



Commissioner Asfaw- I saw the same pattern last year with the executive committee. It is always certain commissioners that participate. I think returners are dominating the conversation because many are on the executive committee. I think a critical analysis workshop would be helpful but not address the problem.

Staff Truong - We are in a learning phase and people might get comfortable later.

Commissioner Quick- I think some comes from people being comfortable however, there is a spiral circle where the people who were talking the most at the end last year are on this year's executive committee. There are commonly asked questions we learned from previous years, maybe having a document and sending to everyone could help.

Commissioner Zhang- I am hesitant because I do not know everyone that well and I do not want to give off the impression I do not know what I am talking about. Also, with the doc I like the idea because it reminds me when people were able to type about resolutions. In addition, it could help with people who don't know what to ask.

Commissioner Santos- Commissioner Zhang you mentioned how you do not know us that well and it makes sense. I wonder if others feel that way.

Commissioner Zhang- I know you all as youth commissioners, not so much an individual's personality which is difficult during zoom.

Commissioner Santos- I understand and it makes sense. I did not recognize how that impacts someone's work.

Commissioner Zhang- I wish there were more opportunities to get to know each other and a lot of time. Maybe we can focus on getting to know each other in the future.

Commissioner Quick- I am tired of talking about attendance at every meeting.

Commissioner Santos- I echo the same feelings, we discuss it during executive. Many people are clueless about the behind the scenes actions and discussions.

Commissioner Hylton- I agree with Commissioner Santos.

Staff Estrada- I have the same feelings on attendance. There are many unpredictable things that happen. We can continue attendance as we have but if it's to the point where we need to resign we can discuss it when the time comes. I think most of your peers would be understanding.

Commissioner Santos- I totally agree. We need to be okay with uncertainty and not rely on the papers.



Staff Estrada- We will know when the time comes if someone reaches too many absences.

Staff Truong- The issue is not about attendance rather compensation. We should consider our larger fight.

Commissioner Hylton- The main way people excuse their attendance is sharing personal information which seems unnecessary and uncomfortable. I do not want people to feel pressure to do that for perfect attendance.

Commissioner Quick- I am fine with the bylaw language as it exists now however, I suggest returning to our old system of no questions asked absence but we have to monitor it. It does give more freedom and last time we saw a drop of attendances.

Staff Truong- If people have to leave you are marked absent regardless if they were present for the meeting.

Commissioner Asfaw- I do not think giving a reason for their absence is not special to the Youth Commission. In the bylaws we ensure you can be as vague with your excuse. You are in control of your absences but as a commission we do not have to excuse it.

Commissioner Quick- I hear what Commissioner Asfaw shared. The part I am most interested in changing the Bylaws is the timing of one's excuse. I do not feel strongly about keeping or removing proving an excuse for one's absence. The timing seems to be a common problem.

Commissioner Hylton- I do not want people to share details about their life if they are not comfortable but I do not want people to feel pressured to do so.

#### Next Steps:

Itzel will start the Commonly Asked Questions Doc for making sure everyone is prepped to give questions & share FYC minutes.

- Commonly Asked Questions Doc + send out to everyone
  - Outreach:
    - who else have you reached out to
    - Lens:
      - Youth

#### D. Review of Updates on Commission Outreach and Communications

Presenters: Arsema Asfaw & Adrianna Zhang, Communication and Outreach Officers

##### A. YC Buddy System

- a. sent the form out before meeting
- b. audio/video recording of commissioners feelings about the election- highlight wins and recognize challenges people face or will face
- c. take a count of people who are interested and send it to them individually



- B. Instagram takeover
  - a. each person will have a week
  - b. the first commissioner will be Aresma followed by Adrianna
  - c. We encourage you all to sign up for a week
- C. Self care form
  - a. please fill out weekly

E. Review of recent youth-related Board of Supervisors legislation

Presenter: Calvin Quick, Legislative Affairs Officer

2 pieces of legislation that are referred- First by supervisor Haney and housing. This would normalize the 30% rent threshold in supportive housing. The next is the Safe Sleeping Sites program by Supervisor Mandelman. FYI not referred but establishing African American Reparations. Finally, during August there was a notion approved of limiting police force at demonstrations and protests. The YC approved it and had some recommendations but has not been heard in committee. I followed up with the office on why it has not been passed. The ordinance must go through a bargaining process with the Police Officers Association. Should we follow up with Superior Haney's office.

- F. Committee reports
  - a. Civic Engagement Committee
    - i. Our meeting was cancelled to use that time to phonebank
  - b. Housing and Land Use Committee
    - i. We are working on figuring out Omnibus priorities and **Grand Challenge**
  - c. Transformative Justice Committee
    - i. presidential statement
    - ii. follow up with Reparations
    - iii. Reflecting on people's budget in Chicago
    - iv. environmental justice work group reach out the Commissioner Hylton

G. Approve Agenda for November 2nd, 2020 Full YC Meeting

There was no public comment. Commissioner Quick, seconded by Commissioner Hylton, moved to approve the agenda. The motion was approved by roll call vote:

Roll call

Nora Hylton, aye  
Amara Santos, aye  
Calvin Quick, aye  
Arsema Asfaw, aye  
Adrianna Zhang, aye

## 6. Staff Report

- Staff Estrada will be out of office from November 6-13.
- DPA panel reach out to Staff Truong.



- Health benefits deadline is coming up, October 31st @ 5pm

## **7. Adjournment**

Commissioner Santos adjourned the meeting at 6:58 pm.

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:

City Hall, Room 345  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Phone: (415) 554-6446, Fax: (415) 554-6140  
Email: [youthcom@sfgov.org](mailto:youthcom@sfgov.org)  
[www.sfgov.org/yc](http://www.sfgov.org/yc)

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
Email: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.



The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Kiely Hosmon, Youth Commission Director [phone: 415-554-6464 email: [Kiely.hosmon@sfgov.org](mailto:Kiely.hosmon@sfgov.org)] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求  
請電 (415) 554-7719