



San Francisco Youth Commission

Draft Minutes

Monday, November 7th, 2016

5:15 pm-8:00 pm

City Hall, Room 416

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Madeleine Matz (Chair), William Juarez (Vice Chair), Martin Krause, Lily Marshall-Fricker, Lisa Yu, Joshua Park, Cris Plunkett, Mary Claire Amable, Emma David, Noah David, Hugo Vargas, Cecilia Nicole Galeano, Jarrett Mao, Jonathan Mesler, Tsia Blacksher, Griffin Ng, Chiara Lind

1. Call to Order and Roll Call for Attendance

Chair Matz called the meeting to order at 5:18pm. Commissioners Present: Matz, Juarez, Krause, Yu, Park, Plunkett, Amable, N. David, Vargas, Galeano, Mao, Mesler, Ng, Lind, E. David.

Commissioners absent: Lily Marshall-Fricker, Tsia Blacksher

There was one request for an authorized excused absence: Commissioner Marshall-Fricker absent due to illness. Commissioner N. David motioned, seconded by Commissioner Plunkett, to authorize this as an excused absence. The motion was approved by acclamation.

There was quorum.

Staff present: Adele Failes-Carpenter, Leah LaCroix, Kiely Hosmon

2. Approval of Agenda (Action Item)

Commissioner Juarez, seconded by Commissioner Amable, moved to approve the agenda. The motion was approved by acclamation.

There was no public comment.

3. Approval of Minutes (Action Item)

- A. October 17, 2016
[\(Document A\)](#)



Commissioner Krause, seconded by Commissioner Lind motions to approve the minutes.
Motion passes by acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

Michelle Xiong, along with other colleagues, came from Merced County to see a model of a youth commission/council and knows that SF is the gold standard. They have a YC that just got started a few years ago and has 7 members and looking to SF to see how to work in smaller communities. Would like to reserve time with the Commission and how it function, how Commissioners are motivated, and how it inspires other youth to care about their city.

The Executive Commission would be happy to answer their questions and encouraged the guests to reach out to staff.

5. Presentations (All Items to Follow Discussion and Possible Action)

There were no presentations.

6. Legislation Referred by the Board of Supervisors (All Items to Follow Discussion and Possible Action)

- A. BOS File No. 161108 [Administrative Code - Library Fines and Fees]
Sponsor: Mayor Lee
Presenter: Michelle Jeffers, Chief of Community Program and Partnerships, SF Public Library
(Document B)

Library staff in attendance: Michelle Jeffers, Mary Abler

This legislation has not been calendared yet for the BOS (but will probably be heard sometime in December) and it's focus is on adjustment to fines and fees schedule at the library. It has been a while since fines and fees have been reviewed and have noticed some that were blocking access to library services. For example, if you lost a card you can get a new one for free and previously \$5 restocking fee and now eliminating that. Also, they want to start piloting checking out larger materials such as laptops and tablets and those will have larger.

Question-are there any negatives to this, would library be losing money?- Answer: wouldn't lose that much with these changes.

What ways have you notified the public that these changes are happening? Have it on SF library commission agenda. Planning a marketing campaign and want to come back to YC to get their thoughts/opinions. When you get a library card folks will get info on the fee changes, too

There was no public comment.

Commissioner Mao, seconded by Commissioner Plunkett, made a motion of general support. Roll call vote with unanimous support of 15 ayes.



Chair commented it was great to hear about equity issues in the library and is excited to see the library working towards being a more equitable institution.

- B. BOS File No. 161114 [Library Fee Amnesty Program - January 3 through February 14, 2017]
Sponsor: Mayor Lee
Presenter: Michelle Jeffers, Chief of Community Program and Partnerships, SF Public Library
(Documents C & D)

Library staff in attendance: Michelle Jeffers, Mary Ablner

The library has done amnesty programs in the past and they want to eliminate barriers to access at the library.

Some changes they want to see: youth don't receive overdue fines, clear fines on items that have been returned. Encouraging folks to go to the library and to review the fines with staff and they will be happy to eliminate the fines. They want to return access to the 55,000 people with overdue fines.

Has already been heard in budget and finance committee and will be heard by BOS in next few weeks.

No public comment.

Commissioner N. David, second by Commissioner Juarez, made a motion of general support. Roll call vote with unanimous support of 15 ayes.

7. Youth Commission Business (All Items to Follow Discussion and Possible Action)

- A. Youth Commission Motion No. 1617-AL-01 [Youth Commission Priorities for Improving Youth-Police Relations Under a New Police Chief]
Presenter: Immigration, Justice and Employment Committee
(Document E)

Commissioner Mesler read a draft letter to the Police Commission to the Youth Commission.

It's possible the police chief will be chosen before the next YC meeting so goal tonight is to approve this or a version of it so we can send it off before the chief is chosen by the mayor. Usually would have a first and second reading, but because of timing will just have one reading.

Concerns or edits- Trying to reiterate BPP issues so goal isn't to raise all of the issues but to review what has already been sent out and what hasn't been enacted/implemented so new police chief can have this on their radar. Have already worked with Police Commission and Mayor's office before so this won't be out of left field for them.



This is important priority because of what happened at June Jordan so having this document and our opinions is important.

No public comment.

Commissioner Juarez, second by Commissioner Amable, motioned to approve YC Motion 1617-AL-01. Roll call vote with unanimous support of 15 ayes.

B. 2016-2017 Youth Commission Outreach Plan
Presenter: Leah LaCroix, Youth Commission Staff

This Outreach Plan is staff's draft but want YC input about moving forward. Outreach team will be meeting soon to go over these details. This is a draft and open to feedback and ideas.

Commissioner Plunkett likes the city halls tour part in here and thinks it's great to learn about the building we are in.

Commissioner Juarez thinks it's super cool to have a log that we can add to so it's really cool to know what we have done through the year because it will help with the annual report.

This year is first year where it's more laid out versus last year. Things to go in here: specific communities you are interested in working with, 101 YC presentations and being able to do that with other boards or commissions or other members of the city family, hosting off site or committee town hall, or having x number of young people attend our full commission meetings.

Commissioners want to reach out and develop better relationships with youth in their districts. Is it possible to do this on a larger scale? Youth Commission social, invite all your friends, get to know the YC'ers, possible YC "office hours" in the larger community or particular district.

Commissioner Galeano is concerned about what the community is up to today and needing info on what other committee members are doing. Important to know up to date stuff of what is happening in the city. Commissioner Wu and her walking tour idea. Can give walking tours of each respective district. Research about your community. Can partner up with similar district, learn the history, and so we can all learn about the different districts and to learn where everyone is from and what your community point of view is and get to know each other better. Everyone should be encouraging more youth in our districts to apply to the YC.

Try to get everyone in the YC knowing the struggles of what other districts are going through and would want to see happen.

Should have reached out to your supervisors office and if you haven't, do it, and ask them to get active in your community and/or you and your supervisor can do outreach together.

Resolutions of commendation can also be used as a tactic. If you know of any other young or orgs who are doing cool work thing about commending them with a resolution.



Leah will update plan and will bring it back at another meeting for their approval.

- C. Training on Resolution Writing
Presenters: Youth Commission Staff

Staff presented on Resolution writing

- D. Discussion on Committee Meeting Attendance
Presenter: Commissioner Matz

Committees are really important and are the space to do more specific stuff. It's the backbone of what the commission gets done and will be most important work you do. If you are going to miss a meeting please let staff know and if it's available try to restructure your schedule to attend. Not ideal to be super late, either. Not about policing people who are sick. Finals are hard and stressful but we made a commitment to be here and there are other folks who would want to be in our position. We bear the responsibility of showing up. If you are struggling please reach out to staff or chairs. We want to support everyone to be as engaged as possible. Starting to see a little bit of slippage in showing up and people aren't showing up the way they did the first month. We all have something of value to add.

Attendance will be reported to respective supervisor is not a punishment just transparent communication. Staff puts together a quarterly memo and this is how attendance would be transferred.

Commissioner Park encourages everyone to show up, be present and not leave until the very end of a meeting. HRT made community agreements and suggests other committees do the same. Committee by committee basis so committees are free to figure that out.

Shout outs to folks who have perfect attendance to full commission meetings: Madeleine Matz, Jarrett Mao, Griffin Ng, Chiara Lind, Martin Krause, Lisa Yu, Joshua Park, Mary Claire Amable, Hugo Vargas, William Juarez.

Staff encourages peer to peer accountability versus adult top down to youth and the "rules". Reach out to other chairs to see what works for them.

No public comment.

- E. Proposed 2016-2017 Youth Commission Bylaw Amendment Regarding Cell Phone Usage
Presenter: Commissioner Juarez
(Document F)

Chairs had informal EC meeting and talked about things they noticed. Have seen cell phone usage during YC meetings and have added new draft language to the bylaws.

Feedback: thinks this is a good idea. Wants to know if there would be consequences if we notice this still happening after a few times. If EC notices it's a problem they will bring it up. This is a reminder to everyone we are only 3 months in and we are appointed and dedicating our time here. Commissioner Juarez struggles with this and wants to get



checked and vice versa. Chairs have noticed this happening during presentations or other crucial moments that youth are scrolling through instagram.

What about youth that need accommodations? It isn't saying you can't text it's saying you'd step out and answer it but sitting here as a Commissioner is a no zone phone.

Include your best judgment and don't abuse that.

Keep in mind we are here for one reason and shows if you care about your city. You are serving and what you put in is what you get out.

Comment about emergency phone call-talk to you family when is a good time to call versus not. We shouldn't get to the point where we are giving phones away to staff just yet but we are doing something very important here.

No public comment

Can make a motions to substitute:

Commissioner Lind, seconded by Commissioner Vargas, motion to approve these new amendments to the bylaws.

Commissioner Plunkett, seconded by Commissioner Mao, motions to substitute with this language "those with special accommodations or needs will use their best judgement on cell phone usage during a meeting". Roll call vote with unanimous support of 15 ayes.

Commissioner Lind, seconded by Commissioner Vargas, motion to approve these new amendments to the bylaws. Roll call vote with unanimous support of 15 ayes.

8. Committee Reports (Discussion Only)

A. Executive Committee

Talked about attendance issues and cell phone issues and quorum issues. Had informal meeting this time since they didn't have quorum.

B. Housing, Recreation and Transportation Committee

Met twice since last meeting. Discussed Right to the City, reviewed Rec and Parks Equity Matrix, and library fines and fees. Debriefed meeting with Ali Schlageter and her feedback on Year of Homeless Youth Resolution. Presentation on Walk SF was given. Reviewed group agreements. Discussed gentrification and displacement. Discussed Prop K from 1984, city ordinance on shadows in public spaces.

C. Immigration, Justice and Employment Committee

EJI met twice and focused on public comment for the joint BOS and police commission meeting taking place on Nov. 15th. Extended invites to different orgs and if others should be invited please reach out to Commissioner Amable. They created a fb event for the meeting and some



commissioners have drafted a letter of motion of support which we heard today. Commissioner Mesler attended last week's Police Commission meeting.

D. Civic Engagement Committee

This Wednesday will be meeting and will be working on post voter forum debrief and want youth input on next event for a post-election forum.

E. Our Children Our Family Council

Commissioner Galeano is still scheduling a meeting with the Director.

9. Staff Report (Discussion Only)

- Office closed on Friday due to holiday
- Adele will be out 8th-15th
- Tomorrow is election day. Please vote if you can
- BLING is accepting youth application for grants but you need a fiscal sponsor
- IJE is hosting a prep session on powerful public comment before the joint BOS and Police Commission meeting on November 15th. Please come out and support your colleagues.
- SFCIPP having meeting Nov 17th at 10am.
- Welcome Kathy and Saula as new Youth Works interns!

10. Announcements (This Includes Community Events)

Commissioner Amable – on Sunday at 8:30am, there will be a SF Veteran's Day Parade with Veteran's Equity Center.

Commissioner Park-If you can vote, vote!

Commissioner Mao-go to the Mix as it has tons of programs. See the calendar that is posted at the library.

11. Adjournment

Meeting was adjourned at 7:22pm.