



San Francisco Youth Commission Youth Civic Engagement Committee

Minutes ~ Draft

Wednesday, March 8, 2017

4:20-6:20 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Joshua Park, Noah David, Chiara Lind, Griffin Ng

1. Call to Order and Roll Call

The meeting was called to order at 4:25pm.

2. Approval of Agenda (Action Item)

Commissioner Lind, seconded by Commissioner David, motioned to approve the agenda. Motion was approved by acclamation. There was no public comment.

3. Approval of Minutes (Action Item)

A. February 8, 2017

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Commissioner David, seconded by Commissioner Lind, motioned to approve the minutes. Motion was approved by acclamation. There was No public comment.

4. Public Comment on Items not on Agenda (Discussion Only)

SFSU Journalism Students visited.

5. Business (All Items to Follow Discussion and Possible Action)

A. Team Building Activity

Engaged in team building activity-happies and crappies.

B. Presenter: Jill Fox, Department of Elections, Voter Registration Training

- The Committee learned how to do voter registration.
- CEC will create a "cheat sheet" or half page of why pre-registration of 16 & 17 year olds is important so high school voter ambassadors have something to go



off on. The YC logo will be added to the Dept of Election outreach materials for this.

- Staff will connect with Jill to figure out sharing of resources for tabling events coming up.
- Staff will connect with Jill about co-presenting to the Board of Education regarding various voting issues, and for CEC to follow up on their resolution to put pre-registration in their democracy curriculum

C. Review Commissioner Code of Conduct, expectations of officer roles, leadership evaluations

Chair Park wants to align ourselves with Executive Committee and what they said on Monday about doing a good job holding up code of conduct and bylaws. He took notes from the Chair of YC and wants to reiterate that the goal as a Commissioner is to be the best possible version of ourselves with professionalism and respect and to show up every time 100% every time we are doing something as a representative of the Youth Commission. We are going to evaluate ourselves and other members of our groups with a self and peer evaluation form. Chair Park referenced the past conversations we've had around showing up as Commissioners, especially from the What Now debrief, and from those is asking Commissioner David to step down from his position as Vice Chair.

Commissioner David says he hasn't been the best vice chair and hasn't been fully involved, and doesn't know why, but doesn't seem to get excited about the work the committee is doing. He wants to try and double his efforts for the rest of the year and try his hardest and will ask for help. He doesn't want to step down but if something else happens then he would be willing to step down. Chair Park will hold elections next week since that item had to be tabled due to Commissioner Ng not being here and that meant we wouldn't have a vote.

D. Working Groups: Scheduling Presentations, Tabling Opportunities, & Drafting BPPs

Staff went through the year timeline and the committee has established some deadlines:

- We will focus on the upcoming tabling opportunities we have identified and then debrief them before we start scheduling actual presentations at schools or community groups with youth groups
- Josh and Noah are taking the lead on BPPs: a rough draft will be completed by March 20th and group edits will be done on the March 22nd meeting at CEC. Josh and Noah will do the Background, Josh will do Recent Updates, Noah will do Recommendations
- Josh will contact SAC to see if we can get their support and present to them on what we are doing and ask them to pre-register
- Noah will hold off on contacting the Board of Education because we can possibly collaborate with the Dept of Elections to co present
- Chiara and Noah will meet with staff to go over the voter registration training on Wednesday, March 15th at 4pm, that they will present to the full YC on March 20th.
- CEC needs to create a cheat sheet/half page flyer of why the pre-registration of 16 & 17 year olds is important so we can give that to the Department of Elections for the Voter Ambassadors
- Connect with Jill on collaborating at the tabling opportunities so we aren't competing

E. Update Activity Logs

Commissioners took time to enter their activity logs.



There was no public comment.

6. Staff Report

-Chair Park and staff gave a debrief of the DCYF meeting regarding them thinking it was a great idea to have their YLEADS give the option to pre-register as part of their next RFP cycle

-April 21st is another youth summit (on top of the two conventions/overnight that is already happening that same weekend) and want to know if anyone can do a policy workshop for them. No commissioners were able to do this.

-Staff communicated with YLI and BLING staff and they have requested that we apply again for the Spring cycle

7. Executive Committee Report

Commissioner Lind shared that the EC has spoken numerous times about attendance and being on time. And not being on your phone at the full YC and appearing that you care and are engaged.

There was no public comment.

8. Adjournment

The meeting was adjourned at 6:22pm