



**City and County of San Francisco  
YOUTH COMMISSION  
Executive Committee**

**MINUTES - Draft**

**Wednesday, January 11, 2023  
5:00 p.m.**

**REMOTE MEETING via TELECONFERENCE**

**Members:** Ewan Barker Plummer (Vice Chair, Mayoral), Emily Nguyen (Chair, D11), Steven Hum (Legislative Affairs Officer, Mayoral), Raven Shaw (Legislative Affairs Officer, Mayoral), Gabrielle Listana (Communications & Outreach Officer, D6), Astrid Utting (Communications & Outreach Officer, D8).

**Present:** Ewan Barker Plummer, Emily Nguyen, Steven Hum, Raven Shaw, Astrid Utting.

**Absent:** Gabrielle Listana (excused).

**Tardy:** None.

The San Francisco Youth Commission's Executive Committee met remotely in regular session and provided public comment through teleconferencing on January 11, 2023, with Vice Chair Barker Plummer presiding.

**1. Call to Order and Roll Call for Attendance**

Vice Chair Barker Plummer called the meeting to order at 5:05pm.

On the call of the roll:

Roll Call Attendance: 5 present, 1 absent.

Raven Shaw present  
Gabrielle Listana absent  
Astrid Utting present  
Steven Hum present  
Emily Nguyen present



Ewan Barker Plummer present

A quorum of the Executive Committee was present.

## 2. Communications

Alondra Esquivel Garcia, Director of the SFYC, shared communications and meeting announcements with Commissioners.

Officer Shaw, seconded by Officer Utting, motioned to excuse Officer Listana's absence. The motion was carried by the following roll call vote:

Roll Call vote: 5 ayes, 1 absent.

Raven Shaw aye  
Gabrielle Listana absent  
Astrid Utting aye  
Steven Hum aye  
Emily Nguyen aye  
Ewan Barker Plummer aye

Action: Officer Listana's absence excused.

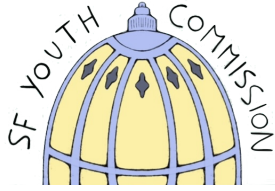
## 3. Approval of Agenda (Action Item)

Chair Nguyen offered an amendment to correct Agenda Item 6g, the date of the next full Youth Commission meeting, from January 14th to January 17th. No public comment.

Chair Nguyen, seconded by Officer Utting, motioned to approve the amended January 11, 2023 Executive Committee meeting agenda. The motion carried by the following roll call vote:

Roll Call Vote: \_\_ ayes, \_\_ absent.

Raven Shaw aye  
Gabrielle Listana absent  
Astrid Utting aye  
Steven Hum aye  
Emily Nguyen aye  
Ewan Barker Plummer aye



Action: Agenda Approved, with one amendment.

**4. Approval of Minutes (Action Item)**

a. December 14, 2022 (Packet Materials)

Chair Nguyen made an amendment to the minutes to fix the misspelling of Officer Listana's name. No public comment.

Chair Nguyen, seconded by Officer Shaw, motioned to approve the amended December 14, 2022 Executive Committee meeting minutes. The motion carried by the following roll call vote:

Roll Call Vote: 5 ayes, 1 absent

Raven Shaw aye

Gabrielle Listana absent

Astrid Utting aye

Steven Hum aye

Emily Nguyen aye

Ewan Barker Plummer aye

Action: Minutes Approved, with one amendment.

b. Discussion and debrief of January 3rd, 2023 Full Youth Commission meeting

Vice Chair Barker Plummer gave his debrief of the January 3rd full Youth Commission meeting, and went over the discussion that took place. Chair Nguyen said she thought the practice of going down the roster for each Commissioner to participate in discussion, and should be practiced in the future. Chair Nguyen requested staff to give more assistance for debriefs on important topics, since there was a lot of confusion, questions, and clarifications that came up. Chair Nguyen said that the worksheet for basic needs was vague, and hopes that the research is done more easily at the committee level. Commissioners also asked staff to have a better explained BPP process for the Youth Commission's (Budget & Policy Priorities).

**5. Public Comment on matters not on Today's Agenda (2 minutes per comment)**

No public comment.

**6. Business (all items to follow discussion and possible action)**



a. Review Commission Attendance

Director Esquivel Garcia explained the current status of the full Commission's attendance, and reflected on the action taken at the previous full Commission meeting to accept the resignation of Commissioner Sahara Frett. Specialist Ochoa also informed both Commissioners and Staff about the likely end of virtual meetings, and full resumption of in-person meetings on March 1, 2023.

b. Updates on Commission Outreach and Communications

- i. Presenters: Gabrielle Listana & Astrid Utting, Communication and Outreach Officers

Officer Utting discussed the updates in regard to outreach and social media, and that they'll be meeting soon to progress on more communications with the public.

c. Updates on Recent Youth-Related Board of Supervisors / Mayor Legislation

- i. Presenters: Steven Hum & Raven Shaw, Legislative Affairs Officers

Officer Hum said that there hasn't been many updates in regard to legislation, since the Board of Supervisors just resumed from their legislative recess over the holiday season. Specialist Zhan explained that there is a Youth, Young Adults, & Families Committee that staff will be taking notes on, specifically regarding the hearing on SFUSD youth and family homelessness. Staff will report back and update the Commission on hearing discussions.

d. Retreat Discussion

Specialist Zhan went over the finalized agenda for the Mid-Year Retreat on Saturday, January 14th. She also asked Commissioners for assistance in letting people be in a safe and vulnerable space, since there are some sensitive topics being discussed during the Community Circle.

Chair Nguyen left the meeting at 5:54pm, and rejoined at 5:56pm.

e. Review Job Duties and Expectations Overview

Commissioners read aloud each of their respective duties and expectations, as Youth Commission officers and members of the Executive Committee. Chair Nguyen reflected on her progress and said she believes she's doing well as of now, but wants to make sure she's holding space for others to speak first and her speak last. Vice Chair Barker Plummer reflected on his progress and said he



wants to improve by being more supportive towards other YC officers and helping more with the BPPs. Officers Shaw and Hum reflected on their progress and said they hope to be able do more in regard to legislation being referred, tracking legislation progress, and helping other Commissioners understand legislation. Officer Utting reflected on her progress and said she hopes to do more work in the community, conduct more outreach to Commissioners to participate in more community events, and get more youth engaged citywide.

f. Budget and Policy Priorities Discussion

Director Esquivel Garcia and Specialist Zhan went over the calendar, information, and details regarding BPPs. Staff and Commissioners went over the process of how BPPs will move from the standing issue-based committees, to the Executive Committee, and finally to the full Youth Commission for approval. Specialist Zhan stated that she will be putting together an informational sheet to send to all of the Commissioners that she hopes will clarify any confusion.

g. Approval of Full YC January 17th, 2023 Agenda

Vice Chair Barker Plummer requested that the Sexual Harassment and Sexual Assault Resolution be removed since it's not ready for approval, and to move the committee reports to be closer to the top of the agenda. Specialist Ochoa stated he can provide different alternatives of how agendas are arranged and listed by the following meeting.

No public comment.

Officer Utting, seconded by Officer Hum, motioned to approve the January 17th, 2023 full Youth Commission agenda. The motion carried by the following roll call vote:

Roll Call Vote: 4 ayes, 2 absent

Raven Shaw absent

Gabrielle Listana absent

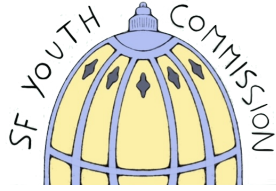
Astrid Utting aye

Steven Hum aye

Emily Nguyen aye

Ewan Barker Plummer aye

Action: January 17th, 2023 full Youth Commission agenda approved.



## **7. Adjournment**

There being no further business on the agenda, the Executive Committee adjourned at 7:28pm.